

Belmont Rural Parish Council

Minutes of a Meeting of the Parish Council, held on Thursday 6th November 2014 At Northolme Community Centre, Northolme Road, Belmont

Present: Mr. A. Myatt
Mr. A. Bridges
Mr. D. Cook
Mr. P. Edwards
Mr. B. Hubbard
Mr. R. Loft
Ms. D. Parish
M. Schoffer

In attendance: Mrs. E. Kelso Clerk

154/14 Apologies, Declarations of Interest and requests for dispensation

Apologies were received from Councillor Baynham.

The following declarations of interest were received:

| Name | Nature of Interest | Agenda item/Minute ref. |
|----------------|---|-------------------------------------|
| Mr. A. Bridges | Non Disclosable pecuniary interest as a director/trustee of Northolme Community Centre Association Non disclosable pecuniary interest as payment being made to family member | Agenda items 7.2 & 11.3: |
| Ms. D. Parish | Non Disclosable pecuniary interest as a director/trustee of Northolme Community Centre Association | Agenda item 7.2 |
| Mr. A. Myatt | Non disclosable pecuniary interest as a trustee of South Wye Community Association Non-disclosable pecuniary interest as item refers to neighbouring property | Agenda items 7.2 Agenda items 13 |

There were no further declarations of interest.

There were no requests for dispensation.

155/14 Public Participation

There were no matters raised under this agenda item.

156/14 To approve Minutes of the Meeting held on 2nd October.

Subject to correction of a typographical error, it was agreed that the Chairman be authorised to sign the Minutes as a true record of proceedings at the meeting held on 2nd October 2014

157/14 Clerk's Report

The Clerk's report, as attached to these Minutes, was noted.

158/14 West Mercia Police/Parish Watch Report

Members noted no notification from West Mercia Police with regard to any incident within the Parish since the last meeting. The latest police circular advises leaving lights on in the evening when absent to give the impression of occupancy and notes an overall reduction in burglaries in South Herefordshire.

159/14 Information Item: Correspondence

There were no items of correspondence to note since the last meeting.

160/14 Finance Matters

(a) Notes from the Finance Working party meeting held on 29th October 2014

Notes from the Finance Working Party meeting held on 29th October 2014 were noted.

(b) To authorise payments for November 2014

Authority was given to make the following payments:

| | | |
|---|-----------|-----------|
| Balfour Beatty Living Places Ltd. | | |
| Payment in advance for footpath work | | |
| Linking Jubilee Field with Dorchester Way | | |
| Gate | £3,329.09 | |
| VAT thereon | £665.82 | |
| Total payment | | £3,994.91 |

| | | |
|---|-----------|-----------|
| Kirkwells Ltd. | | |
| Stage 2 payment for Neighbourhood Development Plan | £2,910.00 | |
| VAT thereon | £582.00 | |
| Total payment | | £3,492.00 |
| South Wye Community Association | | |
| Room hire for meetings during Sept. and Oct. | | £89.25 |
| Northolme Community Centre Association | | |
| Room hire for September meeting | | £25.50 |
| Dore Community Transport | | |
| Donation as agreed at meeting held 2.10.2014 | | £250.00 |
| Northolme Community Centre Association | | |
| Grant towards cost of Children's Party as agreed 2.10.2014 | | £450.00 |
| South Wye Community Centre Association | | |
| Grant towards cost of Christmas Carol Concert As agreed 2.10.2014 | | £400.00 |
| Cash | | |
| Petty cash reimbursement | | £101.23 |

(c) To note account balances

| | |
|------------------|-------------|
| Current Account: | £500.00 |
| Deposit account: | £104,493.15 |
| Petty cash: | £22.77 |

(d) 2014-2015 Budget Discussion

It was agreed that this item be deferred to the next meeting.

161/14 Planning Matters

(a) Planning Applications now due for consideration

None since the last meeting

(b) Planning applications notified for permitted development

None since the last meeting

(c) Update on Neighbourhood Development Plan

- Councillor Bridges provided an update on progress on the Neighbourhood Development plan, explaining that two meetings had taken place during October to expedite production of the draft plan in time for a consultation event scheduled for 6th December at the Northolme Centre. It was also noted that a display would also be mounted at the Belmont Community Centre during December with an opportunity for visitors to the Centre to comment on the draft plan.
- The proposal to hold a consultation at the Northolme Centre on 6th December was confirmed and a budget of £500.00 was agreed for this event to include room hire, printing and delivery of flyers, draft plan printing costs and refreshments for the event.
- The next meeting of the Steering Group will take place on Wednesday 12th November at Belmont Community Centre, commencing at 7pm.

162/14 Training

There were no reports from training events attended and no requests for training to be considered.

163/14 To receive Ward Councillors Reports

Members noted a written report from Councillor Bridges and verbal report from Councillor Edwards on their work as ward councillors since the last meeting.

164/14 To agree Parish Newsletter and Questionnaire

Members noted that the working party formed to draft the quarterly newsletter had provided a draft newsletter to members together with a questionnaire that it was proposed be included with the newsletter to help with forward planning for the parish council. It was agreed that the newsletter and questionnaire, as produced to the meeting, should be printed and delivered to residents as quickly as possible at a cost of £565.00 to include printing and delivery charges.

It was further agreed that a prize draw be held with the names of all those who complete and return the questionnaire or complete the online version. The winner will be awarded a voucher to the value of £50.00.

165/14 To consider a weed spray on Abbey View Park

Following a request to Balfour Beatty Living Places to provide a budget price to cut back the vegetation overgrowing the footpaths on Abbey View Park, BBLP recommended a weed spray first around the edges of the path, at a quoted cost of £215.00 plus VAT. It was agreed that this would not be appropriate given the season and a further request be made for a cost for cutting back the edges of the paths which would then be followed by a weed spray in the spring.

166/14 To agree working party to develop Jubilee Field Maintenance Plan

It was agreed to form a working party to consider a plan for the maintenance of Jubilee Field with a view to presenting recommendations and a budget cost to the Parish Council, following consultation with the landowners and their agents, Balfour Beatty Living Places, probably in January. Volunteers to form the group were:

- Councillor Adrian Bridges
- Councillor Brian Hubbard
- Councillor Andy Myatt and
- Councillor Des Parish.

167/14 Date of Next meeting

The next meeting will take place on Thursday 4th December at Belmont Community Centre, Eastholme Avenue, Belmont, commencing at 7pm.

1. Bus Shelter

Work on the bus stop to take the new bus shelter started on 31st October with a temporary bus stop in place and removal of the old shelter. Part of the hedge has been removed to allow for the temporary bus stop and will be replanted upon completion. Some concern has been expressed by the South Wye Community Centre regarding the ownership of the hedge.

2. Litter Bins

The promised quotation from BBLP for a replacement bin on Abbey View Park is still outstanding despite several reminders from the Clerk. Replacement tops and liners for bins have been ordered and delivery is expected imminently.

3. Belmont Library

To date, no further update from Herefordshire on their approach to Hereford City Council for financial support towards Belmont Library.

4. Footpath linking Jubilee Field with Dorchester Way Gate

The order for this work has been placed but BBLP have requested that payment be made in full before work commences. A request for authorisation to make this payment is under agenda item 7.

5. Drainage work on Abbey View Park

A revised quotation from BBLP for the proposed drainage work on Abbey View Park is still awaited. BBLP has advised that the new materials proposed are not likely to be recommended or used for this project but may be considered if their current proposals are unsuccessful.

Liz Kelso